

Information & Instructions

The Advanced Health Education Center, Ltd. has developed a complete line of Home Studies to make continuing education at home or work easy. The Home Studies are available in many formats including audio, CDs, print, and online. The process of getting credit through Home Studies includes ordering the activity, doing the lesson, and returning the original post-test to AHEC to be graded. You must score at least 75% to be granted credit for the course. A certificate of completion is issued and mailed to you with your graded post-test. Post-tests are numbered and we track the numbers. Home Studies records are kept on the individual completing the activity for five years. All Home Studies are single user.

Post-tests are copyrighted and may not be copied. No photocopied post-tests will be accepted; you must send the original through the mail for all paper or CD-based courses. We do accept individual lessons from the longer activities, but if you are going to complete the entire series of lessons, we prefer that you save the activity until it is complete and return it all at one time.

AHEC Home Studies are approved by either the American Society of Radiologic Technologists (ASRT) or the American Healthcare Radiology Administrators (AHRA) for Category A credit. The courses are also accredited in the states that require separate state approval. NOTE: There are some states that require the Home Studies to be directly related to the administration of ionizing radiation. If your licensure state has issued a separate approval number for a course, it will be included on your certificate of completion. Please consider your state regulations for Home Study activities prior to purchase.

Home Study approvals and guidelines are set by ASRT or the ARRT. AHEC is required to follow these guidelines as indicated. We do not make the rules for continuing education! Please do not ask us to bend them. Both ASRT and AHRA approvals are accepted by the American Registry of Radiologic Technologists (ARRT) and the Nuclear Medicine Technology Certification Board (NMTCB). ASRT approved courses are accepted by the American Registry of Diagnostic Medical Sonographers (ARDMS). You will submit your information to the appropriate credentialing agency on your renewal date. We do not forward your credit to the organization for you. You as an individual must report your education. Your certificate will be proof of completion of continuing education.

There are two types of Home Studies:

1. US Mail (paper, CD-, or tape-based)

This type of Home Study is comprised of a booklet and a post-test or a CD. If the course is in a booklet, it may be accompanied by either a book or cassettes depending on the selection. If the course is on CD, there is a CD and post-test, but no booklet, book or other media. These Home Studies may be ordered via our secure web site, but the packet will be sent through the mail, and the original post-test must be sent back to AHEC through the mail. No faxed or photocopies will be accepted. You may also order additional post-tests for certain courses at the price listed. Additional post-tests must be ordered with its corresponding Home Studies activity to receive them at the discounted price.

2. Online (web-based)

This type of Home Study is completely electronic. Both the content and post-test are online, but may be printed out to read offline. When you have read the Home Study and are ready to take the post-test, go to the location of the post-test (sent when you order), and click on "Submit" or e-mail it back to us. It's that easy! You may also order additional post-tests for certain courses at the price listed. Additional post-tests must be ordered with its corresponding Home Studies activity to receive them at the discounted price.

Please Note:

The ARRT has changed the guidelines by which approval organizations evaluate CE activities. The new guidelines will deduct the time spent taking the post-test from the amount of credit awarded for each activity. Since the approvals for our Home Studies have varying renewal dates, and the changes will take effect upon renewal of each title, the number of credits published in the catalog may change during the year. Please verify the number of credits for each program with Advanced Health Education Center prior to placing your order. Advanced Health Education Center's website, www.aheconline.com, will be updated throughout the year, and will reflect the correct credit information as it becomes available.

Approvals for Continuing Education

ARRT CE

All AHEC courses and Home Studies for radiologic technologists are ASRT, AHRA, or SDMS approved. These approvals are recognized by ARRT for mandatory continuing education credits.

NMTCB

Nuclear medicine technologists certified by the NMTCB may use courses approved for Category A credit by the ASRT or the AHRA to satisfy the NMTCB's requirement for continuing education.

State Approvals for Continuing Education

California

Subject material related to the application of X-ray to the human body may include X-ray administration, X-ray pathology, X-ray diagnosis and X-ray quality control. ASRT approvals are accepted. AHEC is an approved provider of mammography education for California license renewal. The venipuncture classes follow the California regulations for approved education curriculum.

Florida

Home Study courses are approved by the State of Florida, Department of Health Bureau of Radiation Control, Radiologic Technology Program. Some credit assignments may be different than listed in our catalog. Only seminars offered in the State of Florida have Florida approvals. Florida RT's registering for CE classes in other states or for skills classes in Houston should request that AHEC obtain state approval for Florida at the time of registration.

Texas

ASRT and AHRA approvals are accepted. Classes and Home Studies outlined in catalog specify direct or indirect credit. Fifty percent of the required continuing education must be direct credits, dealing specifically with ionizing radiation, and fifty percent must be instructor led education. Fifty percent of the required continuing education may be satisfied through independent or online study.